**HEI Funding for Promotion of Languages**

**Annual Report 2024-2025**

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Instructions:

* Submission of this Annual Report on conclusion of the funding cycle is a condition of HEI Funding for Promotion of Languages.
* Please fill in the details for each project executed under your 2024-2025 HEI Funding.
* The tables below can be copied and pasted as necessary.
* Receipts, invoices, etc. should be scanned and added to the bottom of this document.
* If you have any additional photos of funded activity that you have not sent already, please submit them by email to [nellie.tattersall@ppli.ie](mailto:nellie.tattersall@ppli.ie)
* If you are **not** applying for 2025-2026 funding, please email this file to [nellie.tattersall@ppli.ie](mailto:nellie.tattersall@ppli.ie) by Friday 20 June 2025.
* If you **are applying** for 2025-2026 HEI Funding, you will be required to upload this file to SurveyMonkey application form as part of your application. The deadline for submission is Friday 20 June 2025.

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| **Name of HEI** |  |
| **Name of Coordinator** |  |
| **Coordinator’s Email** |  |
| **Total Amount of Funding Received** | € |
| **Total Amount of Funding Spent** | € |
|  |  |
| **Project 1 – Expenditure – please itemise all spending. Include invoices or proof of payment at the bottom of this report.** |  |
| **Project 1 – Outline – please give an overview, including facts, figures, audience, location, dates (DD/MM/YYYY), etc.** |  |
| **Project 1 – Outcome – please outline the impact on the target audience.** |  |
| **Project 1 – Links – please provide links to videos, websites, etc.** |  |
| **Project 1 – Promotion – please provide links to social media posts (opposed to account names), local papers, etc.** |  |
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| **Project 2 – Expenditure – please itemise all spending. Include invoices or proof of payment at the bottom of this report.** |  |
| **Project 2 – Outline – please give an overview, including facts, figures, audience, location, dates (DD/MM/YYYY), etc.** |  |
| **Project 2 – Outcome – please outline the impact on the target audience.** |  |
| **Project 2 – Links – please provide links to videos, websites, etc.** |  |
| **Project 2 – Promotion – please provide links to social media posts (opposed to account names), local papers, etc.** |  |
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| **Project 3 – Expenditure – please itemise all spending. Include invoices or proof of payment at the bottom of this report.** |  |
| **Project 3 – Outline – please give an overview, including facts, figures, audience, location, dates (DD/MM/YYYY), etc.** |  |
| **Project 3 – Outcome – please outline the impact on the target audience** |  |
| **Project 3 – Links – please provide links to videos, websites, etc.** |  |
| **Project 3 – Promotion – please provide links to social media posts (opposed to account names), local papers, etc.** |  |
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| **Project 4 – Expenditure – please itemise all spending. Include invoices or proof of payment at the bottom of this report.** |  |
| **Project 4 – Outline – please give an overview, including facts, figures, audience, location, dates (DD/MM/YYYY), etc.** |  |
| **Project 4 – Outcome – please outline the impact on the target audience** |  |
| **Project 4 – Links – please provide links to videos, websites, etc.** |  |
| **Project 4 – Promotion – please provide links to social media posts (opposed to account names), local papers, etc.** |  |
|  |  |
| **Project 2 – Expenditure – please itemise all spending. Include invoices or proof of payment at the bottom of this report.** |  |
| **Project 5 – Outline – please give an overview, including facts, figures, audience, location, dates (DD/MM/YYYY), etc.** |  |
| **Project 5 – Outcome – please outline the impact on the target audience** |  |
| **Project 5 – Links – please provide links to videos, websites, etc.** |  |
| **Project 5 – Promotion – please provide links to social media posts (opposed to account names), local papers, etc.** |  |